



THE CHOCOLATE FACTORY

THEATER | DANCE | MUSIC | GALLERY



5-49 49th Avenue
Long Island City, NY 11101
718-482-7069
chocolatefactorytheater.org

Benefit Fundraiser - Wednesday, June 6, 2007 Donation Form for Merchandise & Services

Please complete this form and return it to:

theater et al, dba The Chocolate Factory Theater, 5-49 49th Avenue, Long Island City, NY 11101 or via email to sheila@chocolatefactorytheater.org. Please include copies of promotional materials such as menus, brochures or photographs that will help us promote your donation and participation on our website, in the event program and at the auction. If you have any questions, please contact Sheila Lewandowski at 718-482-7069 or via email, sheila@chocolatefactorytheater.org.

Chocolate Factory Staff Only:

Date received _____
Arranged by _____

Donor's Name _____

(Individual or Company making donation—as it should appear in written materials)

Contact Person _____

ADDRESS

Street Address _____

City _____ State _____ Zip Code _____

Phone (Day) _____ (Evening) _____

Donor's Email _____ @ _____

Website _____

MERCHANDISE (as it should appear in written materials)

Description of item _____

DELIVERY (All items must be at The Chocolate Factory by June 1, 2007 to appear in auction program.)

I will deliver I will ship Please pick up merchandise on _____ (provide date)

GIFT CERTIFICATES (necessary for service oriented items.)

Certificate/s enclosed Certificate/s will be sent Chocolate Factory will provide certificate/s

Retail Value \$ _____ (for tax purposes)

RESTRICTIONS (Please check all that are applicable/write in any additional specific restrictions.)

No refunds or exchanges Expiration Date _____ Minimum Bid \$ _____

Other _____

Thank you for supporting The Chocolate Factory. Please call us with any questions at 718-482-7069. All donations are tax-deductible to the extent allowed by law and become the property of theater et al dba The Chocolate Factory Theater, a non-profit multi-arts center located in Long Island City, Queens. For tax purposes theater et al dba The Chocolate Factory Theater's federal tax id# is 13-4038993. A copy of the latest annual report filed by theater et al (dba Chocolate Factory Theater) may be obtained upon request from the NYS Dept. of Law, Charities Bureau, 120 Broadway, New York, NY 10271.