



# THE CHOCOLATE FACTORY

THEATER | DANCE | MUSIC | GALLERY

## 5th Annual Taste of LIC – Gantry Plaza State Park Benefit Fundraiser – Tuesday, June 8, 2010 Donation Form for Merchandise & Services

Please complete this form and return it to theater et al dba The Chocolate Factory Theater, 5-49 49<sup>th</sup> Avenue, Long Island City, NY 11101, via email to **TasteofLIC@chocolatefactorytheater.org** or fax **718-679-9615**. Include copies of promotional materials such as menus, brochures or photographs that will help us promote your donation to The Chocolate Factory Theater. If you have any questions, please contact Sheila Lewandowski @ 718-482-7069 or via email TasteofLIC@chocolatefactorytheater.org.

**Donor's Name:** \_\_\_\_\_

*(Individual or Company making donation -as it should appear in written materials)*

**Contact Person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

Street Address

City

State

Zip Code

**Phone (Day):** \_\_\_\_\_

**(Evening):** \_\_\_\_\_

**Donor's Email:** \_\_\_\_\_ @ \_\_\_\_\_

**Website:** \_\_\_\_\_

### MERCHANDISE

**Description of item:** \_\_\_\_\_

*(as it should appear  
in written materials)*

**Merchandise Delivery:** (All items must be at The Chocolate Factory by Tuesday, June 1, 2010 to appear in program.)

I will deliver

I will ship

Please pick up merchandise on \_\_\_\_\_  
*(provide date)*

**GIFT CERTIFICATES** (necessary for service oriented items.)

Certificate/s enclosed

Certificate/s will be sent

Chocolate Factory may provide in-house certificate/s

**Retail Value:**

\$ \_\_\_\_\_ (minimum retail value \$100)  
*(for tax purposes)*

**Restrictions:** Please check all that are applicable and write in any additional specific restrictions.

No refunds or exchanges

Expiration Date \_\_\_\_\_

Other \_\_\_\_\_

*Thank you for supporting The Chocolate Factory. All donations are tax-deductible to the extent allowed by law and become the property of theater et al dba The Chocolate Factory Theater, a non-profit multi-arts center located in Long Island City, Queens. Donated items may be used for the auction or raffle at the discretion of The Chocolate Factory Theater unless specifically designated by donor. For tax purposes theater et al dba The Chocolate Factory Theater's federal tax id# is 13-4038993. A copy of the latest audited financial statement filed by theater et al (dba Chocolate Factory Theater) available upon request.*

For Chocolate Factory Staff Only:

Date received: \_\_\_\_\_ Arranged by: \_\_\_\_\_